



HAWAI'I WING CADET ADVISORY COUNCIL  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
419 Lele Street  
Honolulu, Hawai'i 96819



22 September 2020

MEMORANDUM FOR DISTRIBUTION

FROM: Pacific Region CAC Primary Representative for Hawai'i Wing

SUBJECT: Application and selection process for Cadet Advisory Council Staff and Squadron Representatives for the 2020-2021 Cadet Advisory Council Term

1. The 2020-2021 term for the Cadet Advisory council will run through 1 October 2020 until 30 September 2021. Commanders will appoint their squadron Primary and Assistant Representatives in eServices no later than 14 October 2020.
2. The following positions are vacant for the 2020-2021 CAC term:
  - a. Pacific Region Primary Representative
  - b. Pacific Region Assistant Representative
  - c. Hawai'i Wing Chairman
  - d. Hawai'i Wing Vice Chairman
  - e. Hawai'i Wing Recorder
3. In order to be eligible for the positions listed above you must have served at least one term in CAC and be self-directed - I am looking for individuals who, after being briefed and trained, will be able to hit the ground running with the Cadet Advisory Council, and to improve the future of Hawai'i Wing. I encourage you to watch the video attached for a more detailed overview. To apply, you may visit and fill out [this application form](#). The form is ONLY for the positions listed in Item 2. The deadline for applications will be 10 October, 2020.
4. For squadron commanders and deputy commanders - please relieve the 2019-2020 squadron representatives of their positions in eServices on 30 September, 2020. You will need to select your new (they can be returning but they need to be relieved first) primary and squadron representatives for 2020-2021 by 14 October 2020, to ensure that the email list is up to date.
5. Our first meeting for CAC will be 23 October 2020 at 1830 HRS (6:30pm). This meeting will be held via Zoom and a brief overview of CAC will be given, roles and responsibilities explained, and will include continuity from the 2019-2020 year.

A handwritten signature in cursive script that reads "Olivia K. Ornellas".

CADET MAJOR OLIVIA ORNELLAS, CAP  
PACIFIC REGION CAC REPRESENTATIVE FOR HIWG

Attachments:

[Introduction to CAC Video](#)

[Introduction to CAC Slides](#)